Be an Active Listener

1.	BE PREPARED.	
	• Look over	the day before it is reviewed (PQRST).
2.	LOOK AT THE SPEAKER.	
	Watch for "	i.e. voice quality, hand motions
	• Listen for "	" i.e. therefore, however, secondly
3.	BE	DON'T TALK, DOODLE, FIDGET, OR READ.
4.	BE PATIENT.	
	Listen to your	questions.
	• fi	om fellow classmates.
5.	TAKE PART IN	(Use Q&A sheet)
	• This helps you stay interest	ed.
	Note points the teacher	.
6.	TAKE NOTES!!!	
	 Keep your mind active; 	as much as you write.
7.	DO NOT ALLOW YOUR MIND	то
	You create your own	
	Make a check on a separate	e paper each time you "catch" your mind wandering.
	• Set a	to make fewer checks for each class time.

ANSWERS: 1. information 2. speaker cues, signal words, 3. courteous 4. classmates', learn 5. class discussions, reinforces 6. listen 7. wander, boredom, goal